

AGENDA

Audit and Governance Committee

Date: **Monday 23 June 2014**

Time: **2.00 pm**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford, HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

Please note that road works are underway in the vicinity of Hafod Road. This could have an effect on your journey time.

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Agenda for the Meeting of the Audit and Governance Committee

Membership

Chairman

Councillor JG Jarvis

Vice-Chairman

Councillor EMK Chave

Councillor CNH Attwood

Councillor PGH Cutter

Councillor MAF Hubbard

Councillor TM James

Councillor Brig P Jones CBE

Councillor PJ McCaull

Councillor NP Nenadich

Councillor J Stone

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 9 May 2014.	7 - 10
5. PRESENTATION FROM NEW INTERNAL AUDIT PROVIDERS - SOUTH WEST AUDIT PARTNERSHIP (SWAP) To receive an introductory presentation from the South West Audit Partnership.	11 - 12
6. INTERNAL AUDIT CHARTER To seek the Committee's approval of the Internal Audit Charter for the period 1 June 2014 to 31 March 2015.	13 - 18
7. INTERNAL AUDIT PLAN 2014-15 To seek the Committee's approval of the Internal Audit Plan for the period 1 June 2014 to 31 March 2015.	19 - 28
8. GRANT THORNTON AUDIT AND GOVERNANCE COMMITTEE UPDATE To note and comment on the external auditors update report for Herefordshire Council.	29 - 46
9. 2014/15 ANNUAL AUDIT FEE To seek the Committee's agreement to the annual audit fee.	47 - 52
10. WASTE CONTRACT To receive a verbal update from the Assistant Director, Governance.	
11. ANNUAL GOVERNANCE STATEMENT To receive an update from the Section 151 Officer on the process for developing the Annual Governance Statement.	